

Melbourne Awards 2024

Community Award

Selection Criteria

Section A: Basic Requirements

List your contact details and the award category you are entering	 Organisation/project name Contact name Address Phone number
	Email address
	Category: Community Award

Section B: Overview

Describe the organisation/project Maximum 150 words Your overview may be used for marketing purposes	Provide information on the organisation/project and outcomes
Provide brief details/evidence to demonstrate how the organisation/project has had a direct impact on the City of Melbourne municipality Maximum 150 words	 There is no restriction on the physical location of entrants however entrants should be able to demonstrate that the organisation/project has a direct impact on the City of Melbourne municipality Refer to the City of Melbourne boundary map at http://www.melbourne.vic.gov.au/boundarymap

Section C: Community category

Each of the following questions will be scored out of 20 points	Below are points for consideration when addressing each question. You are not required to address every point. They are designed to serve as a guide and may not be relevant to the particular organisation/project.
How has the organisation/project strengthened, educated or supported the community?	What is the objective of the project or motivation behind the contribution?
20 points	Include information on the organisation/project's duration.
	Detail the specifics of the benefit made to Melbourne's community.

¹ http://www.melbourne.vic.gov.au/boundarymap

	Describe how the organisation/project is unique to Melbourne or innovative in any way.
Demonstrate how the organisation/project has enhanced the lives of community members	Have networks been built that benefit members of the Melbourne community?
20 points	For example, has the contribution activated residents, built bridges between different community sectors or changed behaviours or circumstances?
	Who has benefitted from these changes?
	Outline any community or stakeholder consultation that has been undertaken.
Has the organisation/project achieved a successful outcome and a positive effect on the Melbourne community? How has this success	Provide anecdotal evidence or documentation of results
been measured?	Outline how the organisation/project has been received by the community
20 points	Describe if the organisation/project has achieved outcomes beyond what was expected
Describe any challenges that were faced during the implementation or delivery of the organisation/project. How were they overcome?	Outline the obstacles that were encountered or any issues faced in the day-to-day running of the organisation/project. How were these overcome?
20 points	Detail the steps taken to overcome these challenges, and any plans in place to avoid these occurring in the future.
What will be the long-term impact of the organisation/project?	Outline long-term planning, succession planning and the vision for the future.
20 points	Identify any long-term benefits to the Melbourne community.
	Describe how these benefits can be transferred elsewhere and/or on a wider scale.
	Describe how partnerships developed can be used in the future.