VIC SMART
PERMITS IN 10 DAYS

Remove, destroy or lop one tree

Pre-application discussion: Was there a pre-application meeting? Who with and when?

☐   Planning Officer: Date:

INFORMATION REQUIREMENTS

For all planning permit applications the following <u>MUST</u> be provided:

☐   A completed application form

☐   Signed declaration on the application form

☐   The application fee

Accompanying information

Note: The council may reduce the information that you need to provide but cannot ask for more information than listed. Please check the information requirements with council. The following information must be provided as appropriate.

☐   Copy of title and any registered restrictive covenant.

         The title information must include a 'register search statement' and the title diagram, and any associated 'instruments'. Check if council requires title information to have been searched within a specified time frame.

☐   If the tree to be removed, destroyed or lopped is identified as a significant tree in the schedule to the overlay, a report prepared by an arborist.

☐   3 copies of a layout plan drawn to scale and fully dimensioned showing:

     ☐   The location, shape, size and slope of the site.

     ☐   The location of the tree to be removed, destroyed or lopped.

     ☐   The location and type of other significant vegetation on the site.

     ☐   The location, species and height of any significant trees that have been removed or approved to be removed in the past 3 years.

☐   A written statement that describes:

     ☐   The species, height and trunk girth of the tree to be removed, destroyed or lopped.

     ☐   The reason the tree is to be removed, destroyed or lopped.

     ☐   If provision is to be made to replace the tree elsewhere on the land.

     ☐   If the tree is to be lopped, the extent of lopping proposed.

     ☐   Any impacts on the significance of the area.

☐   A photograph of the tree to be removed, destroyed or lopped.

Note:

ⓘ   To lop a tree in a Heritage Overlay also complete **Checklist 8 Heritage Overlay**.

CITY OF MELBOURNE