

## ACCESS AND INCLUSION AWARD

### Selection Criteria

#### Section A: Basic Requirements

<p>List your contact details and the award category you are entering</p>	<ul style="list-style-type: none"> <li>• Organisation/project name</li> <li>• Contact name</li> <li>• Address</li> <li>• Phone number</li> <li>• Email address</li> <li>• Category: <b>Access and Inclusion Award</b></li> </ul>
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#### Section B: Overview

<p>Describe the organisation/project</p> <p><i>Maximum 150 words</i></p> <p><i>Your overview may be used for marketing purposes</i></p>	<ul style="list-style-type: none"> <li>• Provide information on the organisation/project and outcomes</li> </ul>
<p>Provide brief details/evidence to demonstrate how the organisation/project has had a direct impact on the City of Melbourne municipality</p> <p><i>Maximum 150 words</i></p>	<ul style="list-style-type: none"> <li>• There is no restriction on the physical location of entrants however entrants should be able to demonstrate that the organisation/project has a direct impact on the City of Melbourne municipality</li> <li>• Refer to the City of Melbourne boundary map at <a href="http://www.melbourne.vic.gov.au/boundarymap">http://www.melbourne.vic.gov.au/boundarymap</a></li> </ul>

#### Section C: Access and Inclusion category

<p>Each of the following questions will be scored out of 20 points</p>	<p>Below are points for consideration when addressing each question. You are not required to address every point. They are designed to serve as a guide and may not be relevant to the particular organisation/project.</p>
<p>1. How has the organisation/project strengthened, enhanced or supported the lives of people with a disability in Melbourne?</p> <p><i>20 points</i></p>	<ul style="list-style-type: none"> <li>• What is the objective of the project or motivation behind the contribution?</li> <li>• Include information on the organisation/project's duration.</li> <li>• Detail the specifics of the benefit made to people with disabilities in Melbourne.</li> <li>• Describe how the organisation/project is unique to Melbourne or innovative in any way.</li> </ul>
<p>2. Demonstrate how the organisation/project has supported community members to participate in the life of the city.</p>	<ul style="list-style-type: none"> <li>• Have networks been built that benefit members of the community?</li> </ul>

<p>20 points</p>	<ul style="list-style-type: none"> <li>• Outline the level of support that has been acquired from external bodies.</li> <li>• How have community members benefitted from these changes?</li> <li>• Outline any community or stakeholder consultation that has been undertaken.</li> </ul>
<p>3. Has the organisation/project achieved a successful outcome? How has this success been measured?</p> <p>20 points</p>	<ul style="list-style-type: none"> <li>• Provide evidence or documentation of actual results.</li> <li>• Outline how the organisation/project has been received by stakeholders.</li> <li>• Describe how the organisation/project has achieved outcomes beyond what was expected.</li> <li>• How has the organisation used the voice of the customer to review and adapt services provided?</li> <li>• How are people with disability engaged to provide their feedback and suggestions for enhancements to the service?</li> </ul>
<p>4. Describe any challenges you have faced during the implementation or delivery of your organisation/project. How were they overcome?</p> <p>20 points</p>	<ul style="list-style-type: none"> <li>• Outline the obstacles you encountered when setting up your organisation/project, or any issues you have faced in the day-to-day running of the organisation/project.</li> <li>• Detail the steps taken to overcome these challenges, and any plans in place to avoid these occurring in the future.</li> </ul>
<p>5. What will be the long-term impact of the organisation/project?</p> <p>20 points</p>	<ul style="list-style-type: none"> <li>• Outline long-term planning, succession planning and the vision for the future.</li> <li>• Identify any long-term benefits to the Melbourne community.</li> <li>• Describe how these benefits can be transferred elsewhere and/or on a wider scale.</li> <li>• Describe how partnerships developed can be used in the future.</li> </ul>