

FURNITURE
REFERENCE GUIDE
EXTENDED OUTDOOR DINING



Acknowledgement of Traditional Custodians

The City of Melbourne respectfully acknowledges the Traditional Custodians of the land, the Bunurong Boon Wurrung and Wurundjeri Woi Wurrung peoples of the Eastern Kulin Nation and pays respect to their Elders past, present and emerging. We are committed to our reconciliation journey, because at its heart, reconciliation is about strengthening relationships between Aboriginal and non-Aboriginal peoples, for the benefit of all Victorians.

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Cover Image: Example parklet at King and Godfree, Carlton. Photo Credit: David Hannah Photography

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Disclaimer

This report is provided for information and it does not purport to be complete. While care has been taken to ensure the content in the report is accurate, we cannot guarantee it is without flaw of any kind. There may be errors and omissions or it may not be wholly appropriate for your particular purposes. In addition, the publication is a snapshot in time based on historic information which is liable to change. The City of Melbourne accepts no responsibility and disclaims all liability for any error, loss or other consequence which may arise from you relying on any information contained in this report.

FURNITURE REFERENCE GUIDE – EXTENDED OUTDOOR DINING

About this document

This document is intended to help businesses applying for an extended outdoor dining permit. Building on the information laid out in the [Extended Outdoor Dining Guidelines](#) and the [Outdoor Café Guide](#), this document provides a snapshot of the furniture that is typically part of outdoor dining amenities.

This guide lists examples of recommended products that comply with the guidelines discussed in this document and the documents it supports. Similar products can be proposed as part of applications for extended outdoor dining, but are always required to demonstrate compliance with existing guidelines and design standards. Please note that some items listed in this document are designated as 'CoM Design'. This indicates that this furniture is part of the City of Melbourne's internal suite of furniture designs, and will need to be fabricated to order. Note that this process will likely take longer than procuring 'off-the-shelf' furniture.

The following furniture items are discussed in this document:

1. Safety barriers (supplied by the City of Melbourne)
2. Screens
3. Planter boxes
4. Umbrellas and awnings
5. Bike parking
6. Chairs
7. Tables
8. Platforms and ramps

Four additional topics are listed to provide guidance on how to improve an outdoor dining space:

9. Lighting
10. Signage
11. Pre-made parklet options
12. Furniture colour guide (optional)

The City of Melbourne is committed to activating the city and implementing extended outdoor dining as quickly as possible. Please refer to the [Extended Outdoor Dining Guidelines](#) for information on the requirements for outdoor dining and how to build an application.

Please contact our Business Concierge Service on 9658 9658 if you need any assistance in completing your application.



This document supports the [Outdoor Café Guide](#) and [Extended Outdoor Dining Guidelines](#)

OUTDOOR DINING EXTENSION OPTIONS

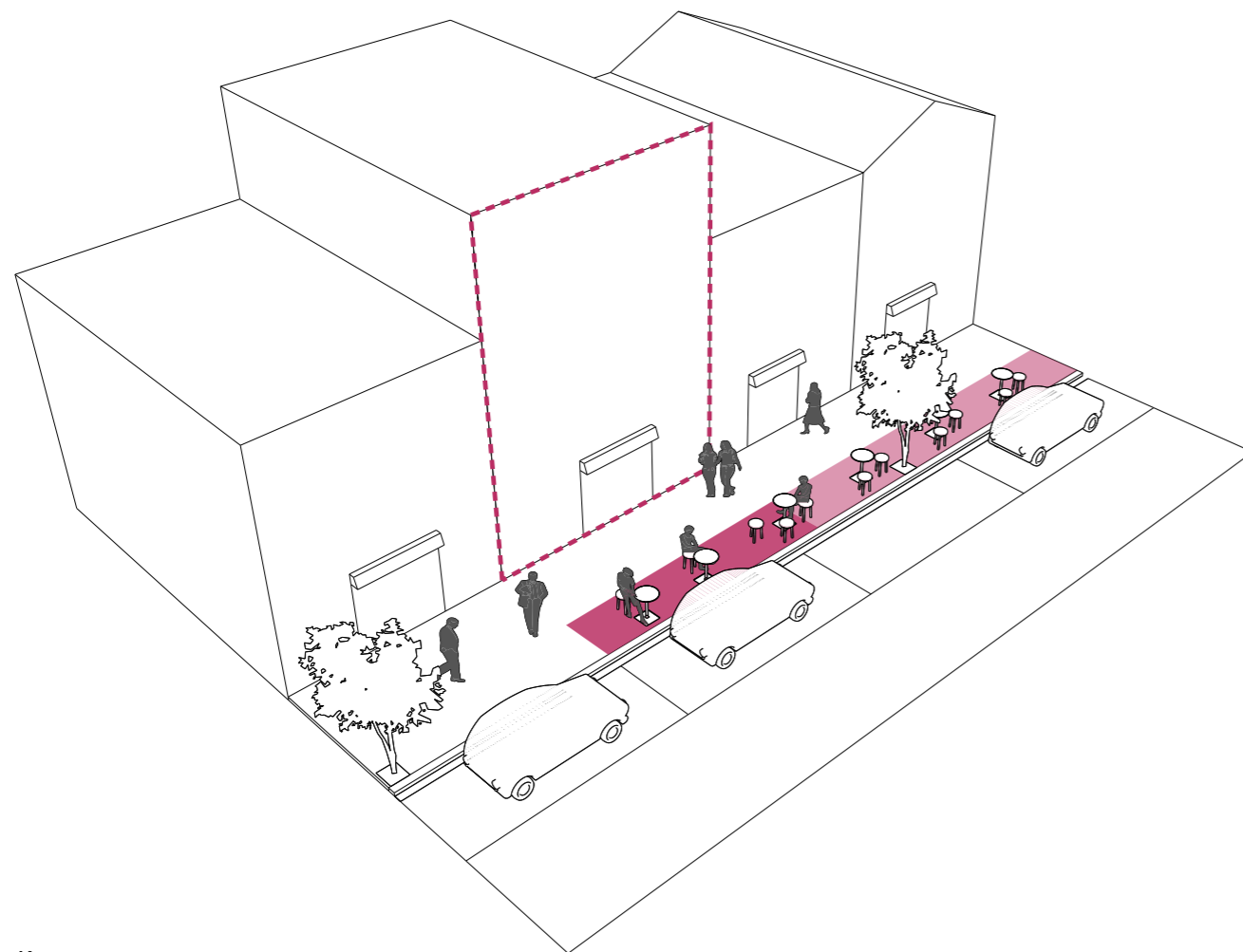
Extended outdoor dining options

There are four different extension options that are permitted and detailed under the [Extended Outdoor Dining Guidelines](#).

Extending onto the footpath outside a neighbouring property

Please note that the City of Melbourne requires the applicant to obtain written consent from the occupier of the neighbouring building.

Figure 1 - Extending onto the footpath



Key

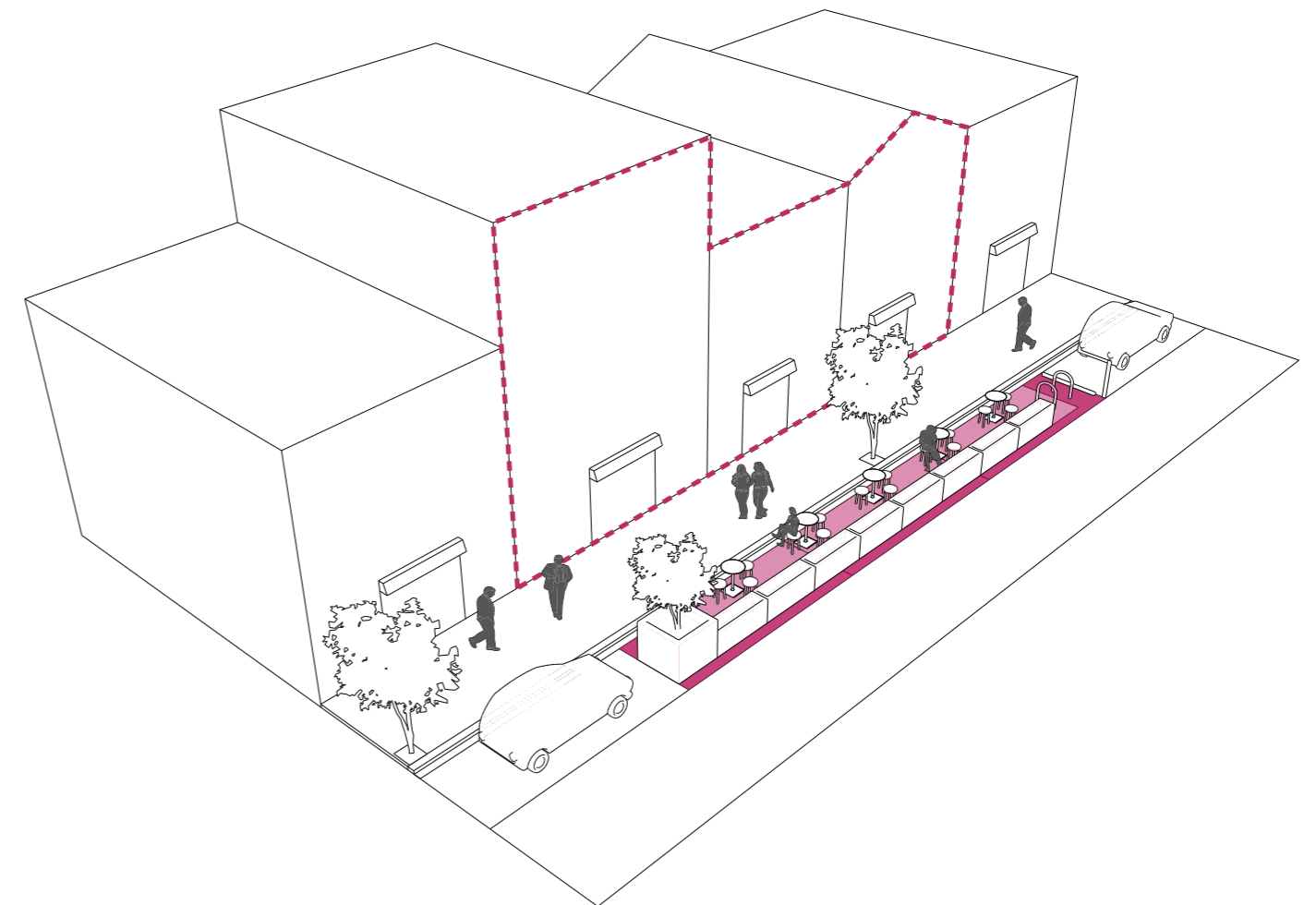
- Existing footpath dining area
- Expansion in front of neighbouring properties
- Business applying for expansion of footpath dining

Traffic and safety protective infrastructure (not shown on the plan) will be provided by the City of Melbourne to protect the dining area. The safety elements of each proposal will be assessed on a case-by-case basis and a safety audit may be required. Based on the outcomes of a safety audit, additional safety elements may be required to ensure that parklet areas are sufficiently protected from any surrounding vehicular traffic. This may impact the seating arrangement within the parklet area. Indicative seating plan must show the number of tables and chairs, and must comply with the density quotient as outlined by the Chief Health Officer and the Victorian Government's restricted activities directions and supporting guidelines. The seating area should comply with access requirements under DDA.

Extending into on-street parking space immediately in front of business (café parklet)

Applications to expand into on-street parking spaces will be considered on a case-by-case basis due to the complexity of city streets, speed limits, traffic conditions and associated safety considerations.

Figure 2 - Extending into on-street parking space



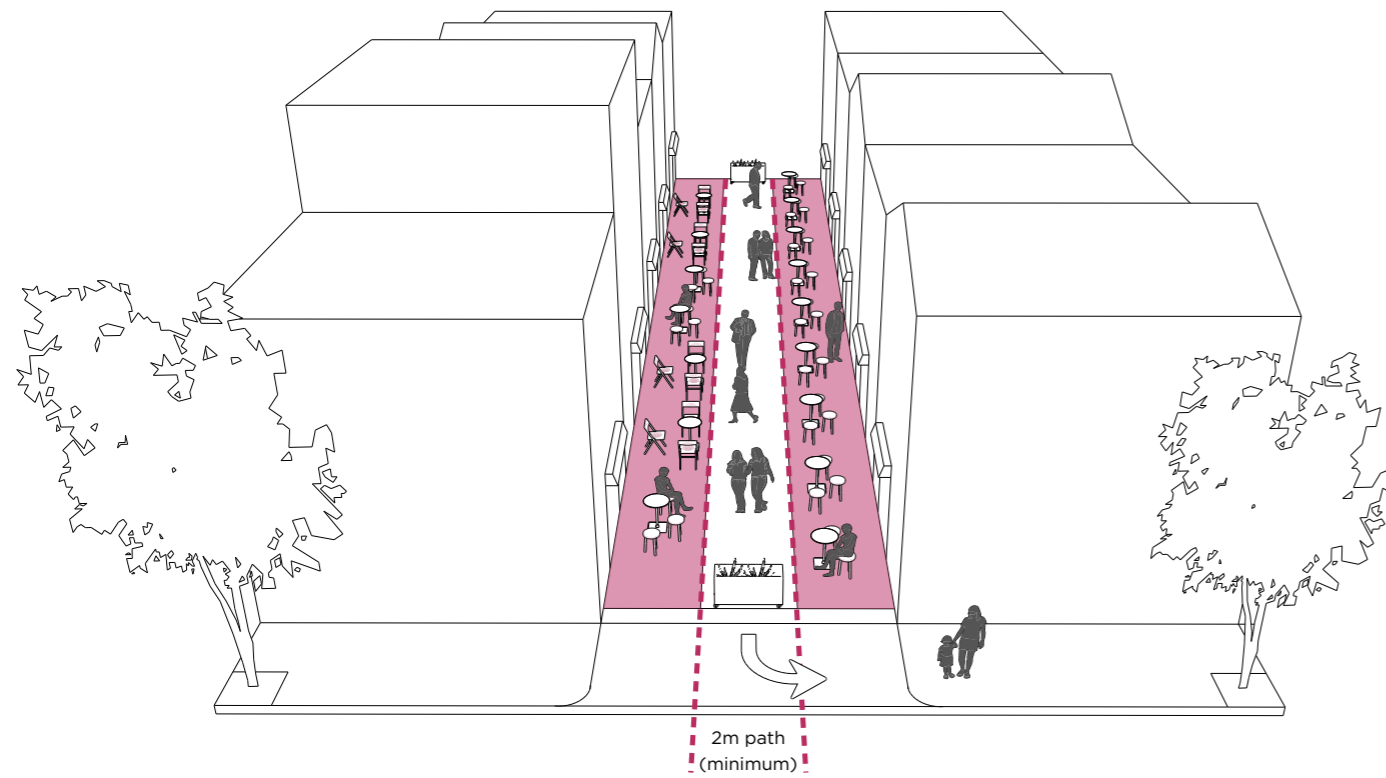
Key

- Outdoor dining area
- Buffer area
- Participating businesses

Extending into laneways and streets

Applications to extend onto a road space (including laneways and streets) will be considered on a case-by-case basis, taking into account the safety and amenity of the surrounding area.

Figure 3 - Extending into laneways



Key

■ Outdoor dining area ■ Footpath zone

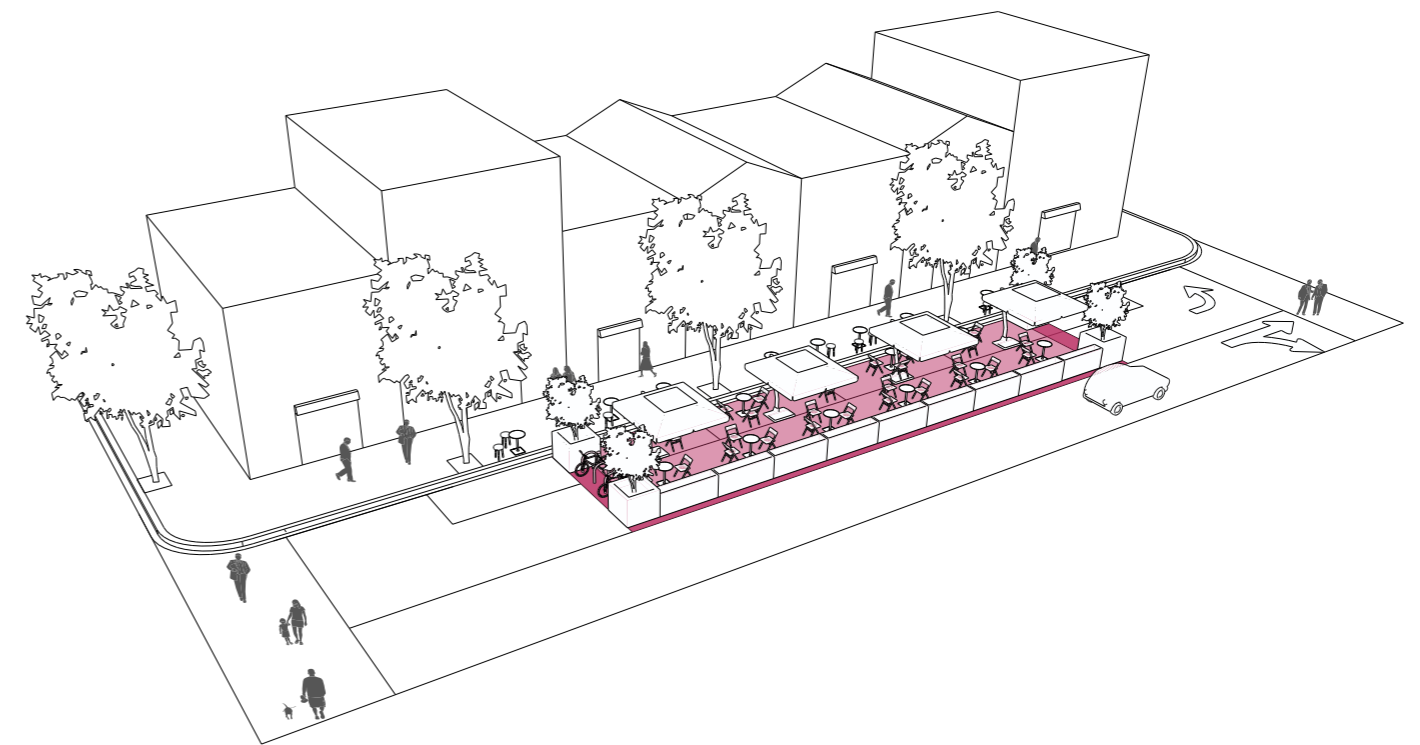
Note: Refer to the [Extended Outdoor Dining Guidelines](#) for more information.

Note: Physical barriers defining the edge of the parklet must be fit for duty. The safety elements of each proposal will be assessed on a case-by-case basis and a safety audit may be required. Based on the outcomes of a safety audit, additional safety elements may be required to ensure that parklet areas are sufficiently protected from any surrounding vehicular traffic.

Extending into parks and open space immediately adjacent to business, e.g. nature strips and reserves

Applications to extend trading into public open space immediately adjacent to the business will be considered on a case-by-case basis. Tree protection, wear and tear on grassed areas and availability for public recreation must be carefully considered in the assessment of such proposals.

Figure 4 - Extending onto partially closed streets



Key

■ Outdoor dining area ■ 1m buffer distance from adjacent parking space 0.3m buffer from live traffic lane

ON-STREET SAFETY CLEARANCES

Description

Creating a safe dining environment is a top priority in our city. Dining options that are situated on the street will be considered on a case-by-case basis. To assist with building your application, please take the following safety clearances into consideration:

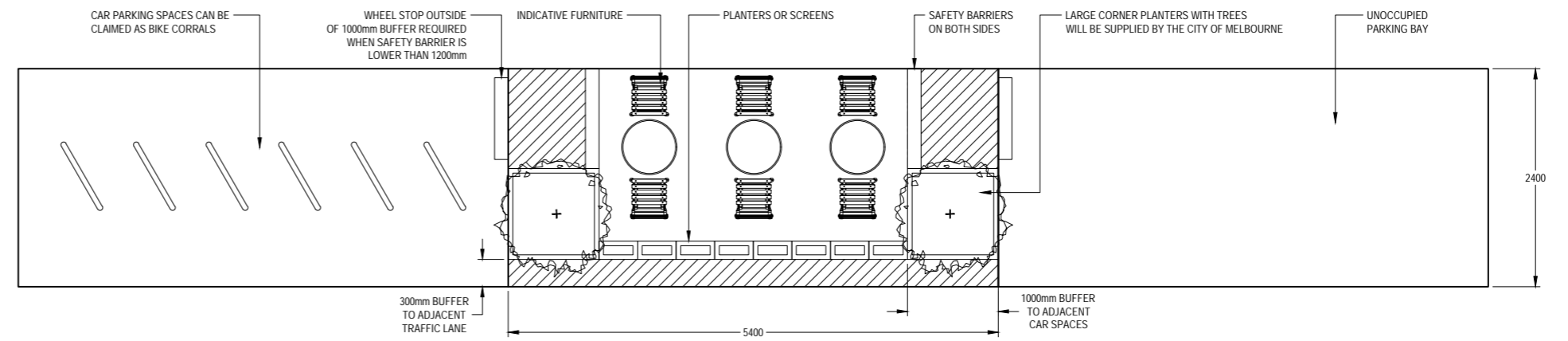
Safety clearances

The layout restrictions set out in the [Outdoor Café Guide](#) ensure proper space for pedestrian movement, and must be adhered to. In addition to this, the following clearances must be considered:

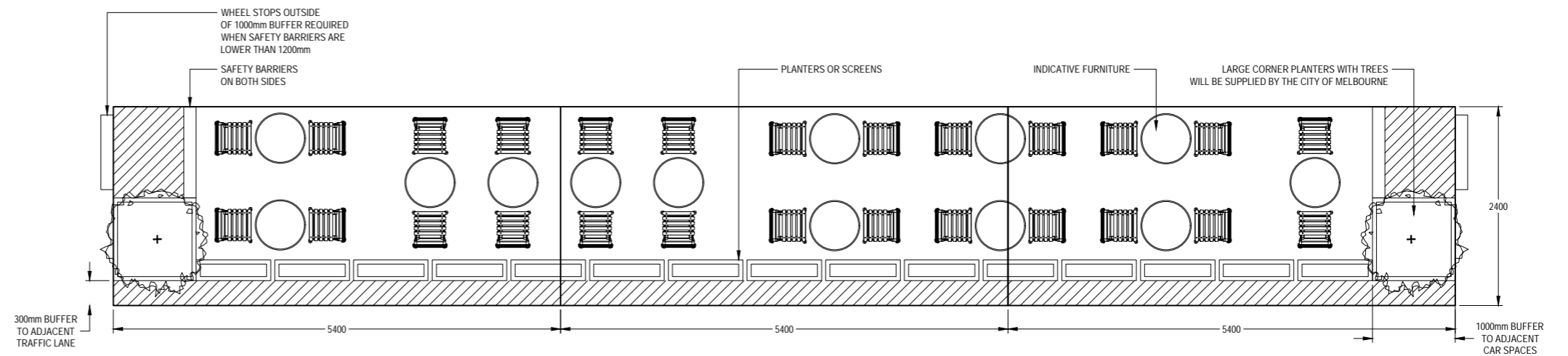
- Minimum 300mm buffer between boundary of the dining amenity and adjacent traffic lane.
- Minimum 1000mm clearance from adjacent car parking spaces, if applicable.

Figure 4 shows an example of these clearances in action for a parklet, but they apply to all proposed dining options that are situated on an existing street and not on a footpath. Please note that an independent road safety audit might be required prior to approval. Please refer to the [Extended Outdoor Dining Guidelines](#) for more information.

Figure 5 - Safety clearances for on-street typologies



PARKLET LAYOUT RESTRICTION - SINGLE PARKING BAY



PARKLET LAYOUT RESTRICTION - MULTIPLE PARKING BAYS

SAFETY BARRIERS (SUPPLIED BY THE CITY OF MELBOURNE)

Description

Dining options must be safe for visitors. Safety barriers will be supplied by the City of Melbourne for on-street dining options, and applicants are encouraged to add them to other dining options as well. Note that an independent road safety audit may be required dependent on the location of your venue, which might impact approval times. Please refer to the [Extended Outdoor Dining Guidelines](#) for more information.

Design and selection criteria

The selected safety barriers, will need to comply with the following requirements:

- Minimum height is 900mm.
- Subject to the potential road safety audit, wheel stops may be required in addition to safety barriers.
- No feet sticking out past the face of the barrier, to avoid tripping hazards.
- To be embedded or suitably anchored into the floor surface (see socket detail in figure 14).
- Planters can be used as safety barriers, as long as they are properly anchored to the floor surface and comply with the requirements set out in the [Outdoor Café Guide](#).
- Custom designed options will be considered on a case-by-case basis.

Suppliers

City of Melbourne does not endorse specific suppliers, but provides a list of suppliers as suggestions for investigation in the resources section of our [Extended outdoor dining webpage](#).

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Figure 6 – Concrete barriers by SVC



Figure 7 – Concrete barriers by SVC

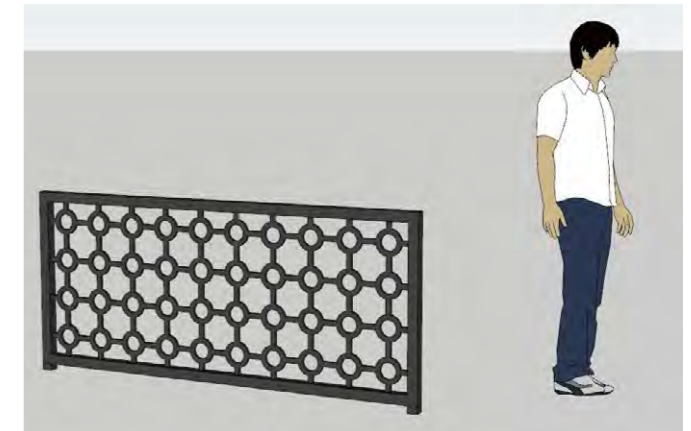


Figure 8 – Steel barrier (CoM design)



Figure 9 – Bollards by Replas



Figure 10 – Bollards by Replas

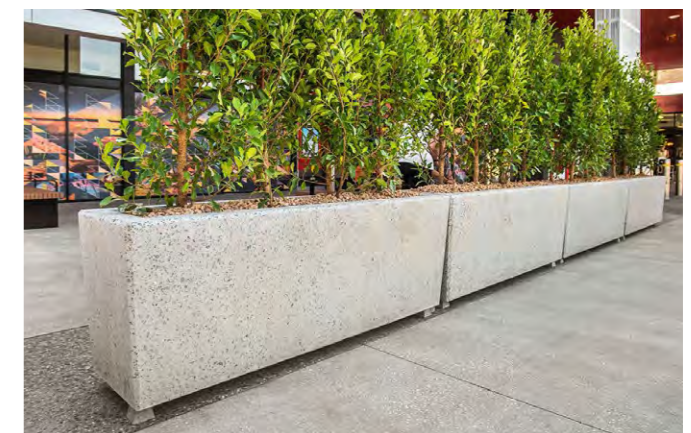


Figure 11 – Planters by SVC



Figure 12 – Wheel stop by Closed Loop



Figure 13 – Wheel stop by Replas



Figure 14 – Socket detail by Shade Australia

SCREENS

Description

Screens can be used to delineate areas and to create safe spaces while COVID-19 restrictions are in place.

Design and selection criteria

The selected screens must comply with the following requirements:

- Maximum height is 900mm for canvas screens, 1500mm for glass screens.
- Given the temporary nature of the extended outdoor dining permits, taller screens will be permitted where appropriate to assist with creating a COVID-safe space.
- Feet sticking out past the face of the screen to be kept to a minimum to avoid tripping hazards.
- Where possible, to be suitably anchored onto the floor surface (see socket detail in figure 23).
- 33% maximum surface coverage is allowed for advertising. Given the temporary nature of the extended outdoor dining permits, alcohol branding adjacent to licensed premises will be permissible.
- 20% maximum surface coverage is allowed for alcohol branding, where at least 50% of screens are maintained free of branding. Brand associated block colours are allowed.
- Neutral and contextually appropriate colours are recommended.
- When used as sneeze-barriers, temporary plastic screens are permitted to be attached to table surfaces, but need to be anchored such that they cannot be easily removed by visitors.
- Clearance details and other restrictions can be found in the [Outdoor Café Guide](#).
- Custom designed options, including those that need to be embedded into the floor surface, will be considered on a case-by-case basis.

Suppliers

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Figure 15 - Canvas screen by Awnet



Figure 16 - Taller screen by Awnet, temporarily permitted



Figure 17 - Embedded screen by Awnet



Figure 18 - Taller screen by Awnet, temporarily permitted



Figure 19 - Glass screen by Pizzezy Streetscapes



Figure 20 - Glass screen by Nu-Lite



Figure 21 - Temporary sneeze-barrier by Virascreens



Figure 22 - Glass screen (CoM design)



Figure 23 - Socket detail by Shade Australia

PLANTER BOXES

Description

Planters are a great way to separate spaces and add a touch of green. Planters need to be suitably anchored to the floor surface and fit in with the aesthetic of the surrounding area. More information about what is permitted and how to deal with maintenance can be found in the [Outdoor Café Guide](#).

Design and selection criteria

The selected planters must comply with the following requirements:

- Total length must not exceed 1800mm per planter, and total height (including plants) must not exceed 1200mm.
- Planters must either be movable using castor wheels or equivalent, or be suitably anchored onto the floor surface (see socket detail in figure 32).
- When fixed to the floor surface, a minimum clearance of 100mm between the planter and surface is required for cleaning purposes.
- Colour and style of the planter needs to fit in with the surrounding environment.
- Clearance details, suitable planting options and maintenance details can be found in the [Outdoor Café Guide](#), intended to improve pedestrian movement.
- Custom designed options, including those that need to be embedded into the floor surface, will be considered on a case-by-case basis.

Suppliers

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Figure 24 - Planter furniture by Greenevent



Figure 25 - Planter (CoM design)



Figure 26 - Planters by Tait



Figure 27 - Planters by Street Furniture Australia



Figure 28 - Planter by Draffin Manufacturing



Figure 29 - Planters by National Safety Products



Figure 30 - Cladded Foodcube planters by BioFilta



Figure 31 - Planters by Mascot Engineering



Figure 32 - Socket detail by Shade Australia

WEATHER PROTECTION

Description

Umbrellas, canopies and awnings are allowed for weather protection. Their design, branding and specification must comply with the standards set out in the [Outdoor Café Guide](#). Please note that a planning permit may be required to fix an awning to a building or structure.

Design and selection criteria

The selected weather protection must comply with the following requirements:

- Minimum umbrella pole diameter is 44mm and minimum height for the bottom of umbrella canopy is 2200mm.
- Umbrellas are not to be used when there is a (partial) awning present, and should not interfere with the tree canopy.
- Awnings and canopies should be kept to a minimum, with a neutral style that fits in with the surrounding environment.
- Awnings and other permanent items are not permitted in on-street dining options.
- 33% maximum surface coverage is allowed for advertising. Given the temporary nature of the extended outdoor dining permits, alcohol branding adjacent to licensed premises is permissible.
- 20% maximum surface coverage is allowed for alcohol branding, where at least 50% of items are maintained free of branding. Brand associated block colours are allowed.
- When free-standing, the weather protection must be embedded into the floor surface using a removable method that leaves no trip-hazards when removed (see figure 41).
- If impossible to be embedded due to the presence of sub-surface services, sand-bagged and weighted umbrellas will be considered on a case-by-case basis.

Suppliers

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Figure 33 - Umbrellas by Awnet



Figure 34 - Umbrellas by Shade Australia



Figure 35 - Weighted umbrella base by Shade Australia



Figure 36 - Umbrella (CoM design)



Figure 37 - Awning by Melbourne Shade Systems



Figure 38 - Awning system by Melbourne Shade Systems



Figure 39 - Awning (CoM design)



Figure 40 - Awning (CoM design)



Figure 41 - Socket detail by Shade Australia

BIKE PARKING

Description

The use of additional bike parking is supported under the [Transport Strategy 2030](#). Traders are encouraged to include bike parking if this supports their business. Bike corrals (multiple hoops or a custom-design option) can be part of a parklet design.

Design and selection criteria

The selected bike parking must comply with the following requirements:

- Recommended height is 750mm from the floor surface.
- Recommended spacing between bike parking elements is at least 650mm.
- The use of durable materials, such as stainless steel, is strongly recommended to deter bike-theft.
- Bike parking must be embedded into or fixed to the floor surface using a non-removable fixing method, as shown in figure 50.
- When creating an on-street bike corral, ensure the corners are protected with wheel stops or equivalent barriers.
- Clearance details can be found in the [Outdoor Café Guide](#), intended to improve pedestrian movement.
- Custom designed options will be considered on a case-by-case basis.

Suppliers

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Figure 42 – Spiral bike parking by J.C. Brown



Figure 43 – Bike hoops by Draffin Manufacturing



Figure 44 – Bike hoop by J.C. Brown



Figure 45 – Bike hoops by Street Furniture Australia



Figure 46 – Bike hoops by TRJ Engineering



Figure 47 – Bike hoop (CoM design)

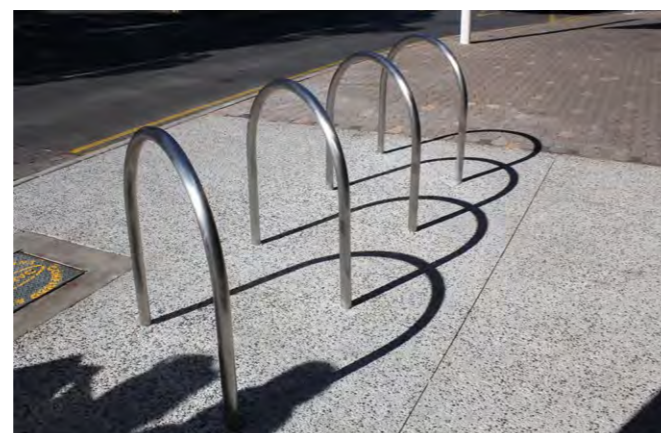


Figure 48 – Bike hoops by Terrain Group



Figure 49 – Bike hoops (CoM design)

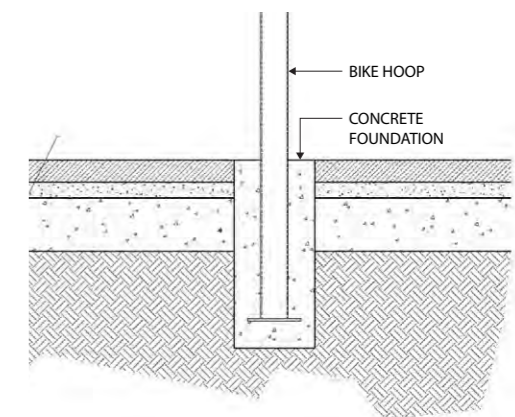


Figure 50 – Installation detail

CHAIRS

Description

In on-street dining areas, all patrons are required to be seated while dining. It is recommended to procure sturdy and stable chairs that can be moved around, making it easy to change dining layouts. Having a design that is stackable will allow for easy storage. More detailed guidelines on the use of chairs can be found in the [Outdoor Café Guide](#).

Design and selection criteria

The selected chairs must comply with the following requirements:

- Indoor furniture is only permitted on a temporary basis, subject to approval.
- Chairs have to comply with the Australian Disability Discrimination Act 1992 (DDA). Please refer to [AS1428.2](#) as a guide.
- No advertising is allowed to be present on chairs or tables.
- Sturdy constructions are required; foldable furniture will be considered against safety standards.
- The use of fragile materials is not permitted, such as natural wicker. Powder coated or polished aluminium and steel are recommended.
- Rubber pads with a minimum 30mm diameter are required on the bottom of chair and table legs to protect the pavement surface.
- Neutral and contextual colours and materials are recommended; custom designs and colours will be considered on a case-by-case basis.
- Clearance details can be found in the [Outdoor Café Guide](#), intended to improve pedestrian movement.

Suppliers

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Figure 51 - Chair (CoM design)



Figure 52 - Chair by Tait



Figure 53 - Setting by JND Timber and Steel



Figure 54 - Setting by Tait



Figure 55 - Chair by Street Furniture Australia



Figure 56 - Chair by Thonet



Figure 57 - Stool by Thonet



Figure 58 - Stools by Tait



Figure 59 - Chair by Adage Furniture

TABLES

Description

Restrictions that apply to chairs also apply to tables. It is recommended that movable tables are used to allow for quick adjustments to be made to the dining area. More detailed guidelines on the use of tables can be found in the [Outdoor Café Guide](#).

Design and selection criteria

The selected tables must comply with the following requirements:

- Indoor furniture is only permitted on a temporary basis, subject to approval.
- No advertising is allowed to be present on chairs or tables.
- Tables have to comply with the Australian Disability Discrimination Act 1992 (DDA). Please refer to [AS1428.2](#) as a guide.
- Permanent and semi-permanent tables are only permitted on footpaths and must adhere to the clearances set out in the [Outdoor Café Guide](#); Movable furniture is required for all on-street typologies.
- Sturdy constructions are recommended, plastic frames should be avoided if possible.
- Rubber pads with a minimum 30mm diameter are required on the bottom of chair and table legs to protect the pavement surface.
- Neutral and contextual colours and materials are recommended; custom designs and colours will be considered on a case-by-case basis.
- Clearance details can be found in the [Outdoor Café Guide](#), intended to improve pedestrian movement.

Suppliers

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Figure 60 - Table (CoM design)



Figure 61 - Table by Apex Commercial Furniture



Figure 62 - Table by Thonet

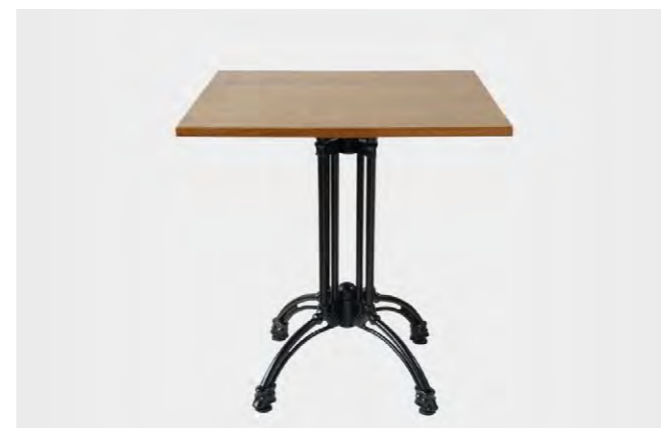


Figure 63 - Table by Thonet



Figure 64 - Setting by Apex Commercial Furniture



Figure 65 - Setting by Street Furniture Australia



Figure 66 - Setting by Tait



Figure 67 - Table by Adage Furniture



Figure 68 - Setting by Adage Furniture

PLATFORMS AND RAMPS

Description

In accordance with Australian Standards, outdoor cafés and dining amenities are required to provide adequate access for people of all abilities. When required, the height difference between the footpath and road surface can be bridged with platforms or ramps. For an on-street dining area, a fake floor or platform solution can be installed to make the area flush with the footpath. It is recommended to employ a dedicated service for this, due to the complexity surrounding access to existing services on the road. For parklets, pre-designed options are recommended, and discussed on page 15 of this document.

Design and selection criteria

The selected platforms and ramps will must comply with the following requirements:

- The ramp contact surface must not be made from metal, due to the slip hazard and potential for glare. When using a metal ramp, please ensure the use of a non-slip treatment with a minimum rating of P5 under [AS 4586: 2013](#).
- The use of recycled materials is recommended.
- Clearance details can be found in the [Outdoor Café Guide](#), intended to improve pedestrian movement.
- Custom designed solutions will be considered on a case-by-case basis.

Suppliers

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Figure 69 - Ramp by National Safety Products



Figure 70 - Ramp by National Safety Products



Figure 71 - Ramp by National Safety Products

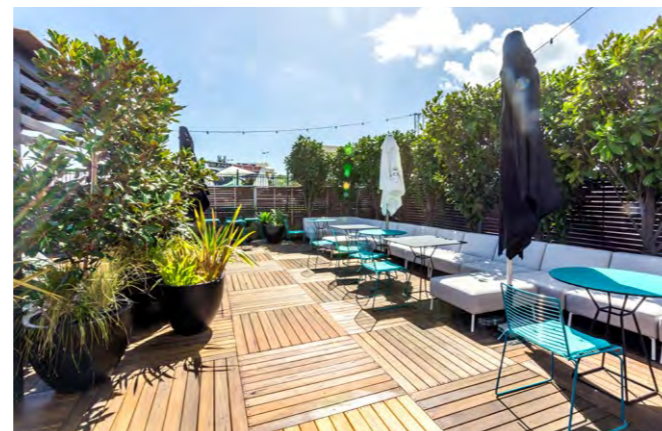


Figure 72 - Platform solution by Greenevent



Figure 73 - Platform solution by Greenevent



Figure 74 - Platform solution by Greenevent

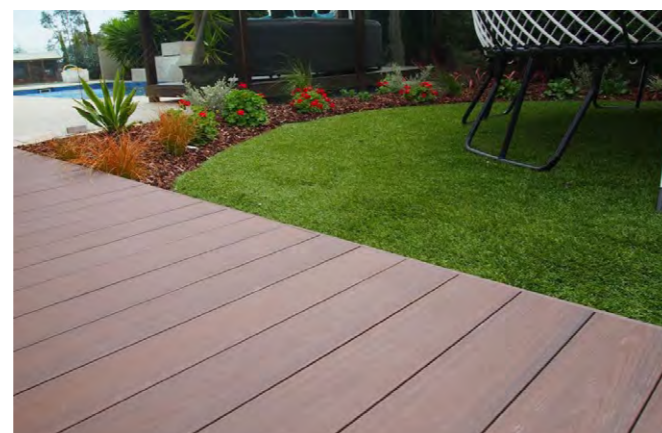


Figure 75 - Platform solution by Ezywood Decking



Figure 76 - Platform solution by Ezywood Decking



Figure 77 - Enduroplank solution by Replas

LIGHTING

Description

Lighting is an important element in creating a pleasant atmosphere, and should be considered when building outdoor dining areas.

Design and selection criteria

The selected lighting will need to comply with the following requirements:

- The lighting used will need to be water and dust proof to a rating of IP65.
- The lighting is not permitted to cast focused light upwards.
- No lighting is permitted to be present in, or attached to, trees.
- The illuminance of the lighting is not allowed to exceed 5 lux.
- The connection between the lighting solution and power outlet is not permitted to be accessible by patrons or other non-authorized personnel.
- When using solar panels to power lights, ensure they are attached to a pole or on top of appropriate furniture that is sturdy and durable, and will not fail under common weather conditions.
- When using lighting with wiring required to be at ground-level, ensure the wiring is buried to a minimum depth of 600mm.



Figure 78 - Festoon lighting by LED Outdoor



Figure 79 - Outdoor lighting by Beacon Lighting

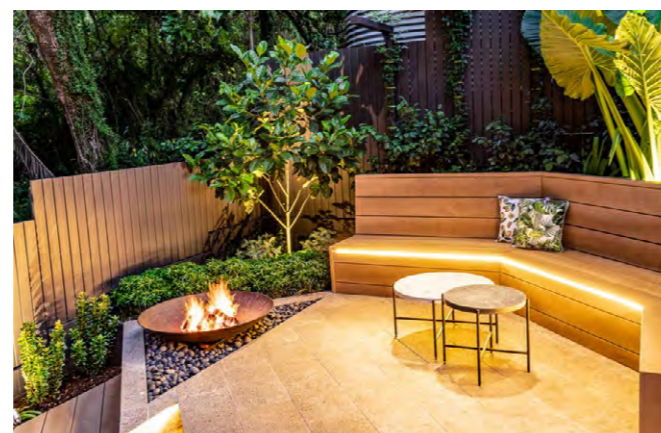


Figure 80 - LED strip lighting by LED Outdoor

SIGNAGE

Description

Signage is recommended to communicate COVID-19 restrictions to patrons. For a detailed guide on what signage is recommended and how it should be applied, read the [DHHS Industry Restart Guidelines - Hospitality](#). Signage and poster templates can also be downloaded from the Australian Government Department of Health [website](#).

Signage should be consolidated and minimal. Overuse of signage is strongly discouraged as it adds visual clutter and can be confusing.

Design and selection criteria

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Figure 81 - Templates from the Australian Government



Figure 82 - Custom signage by Sign and Badge



Figure 83 - Custom signage by Sign and Badge

PRE-MADE PARKLET OPTIONS

Description

In some instances, it is recommended to rent or procure a pre-made parklet design. This assists with creating an integrated solution that contains all relevant and required elements. The use of a fake floor in most pre-made parklet solutions is a good way to make the area accessible to wheelchair users. Pre-made parklets will be considered on a case-by-case basis, as they will need to suit the specific conditions that vary per location.

Design and selection criteria

The selected pre-made parklet option must to comply with the following requirements:

- Fit within the designated parking spaces or zones that are part of the permit.
- Be completely removable from the road surface.
- Allow access to existing services such as fire hydrants, drainage pits and telecommunication covers.
- Allow for drainage underneath the parklet.
- Adhere to the clearance requirements set out in the [Outdoor Café Guide](#).

Suppliers

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Figure 84 - Parklet by Terrain Group



Figure 85 - Parklet by Tait

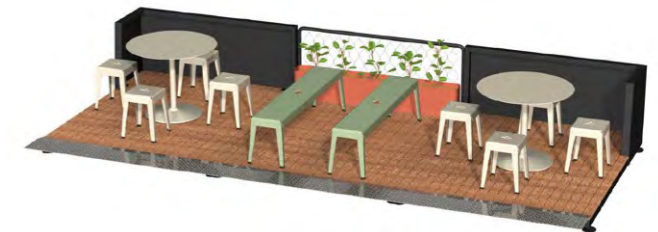


Figure 86 - Parklet by Tait



Figure 87 - Parklet by Terrain Group

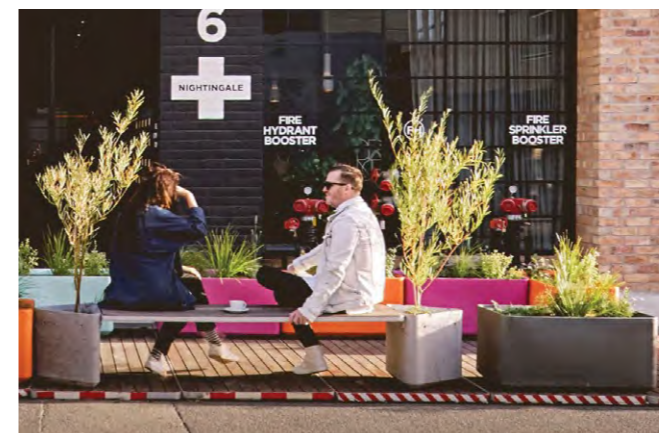


Figure 88 - Parklet by Urban Commons



Figure 89 - Parklet by Greenevent

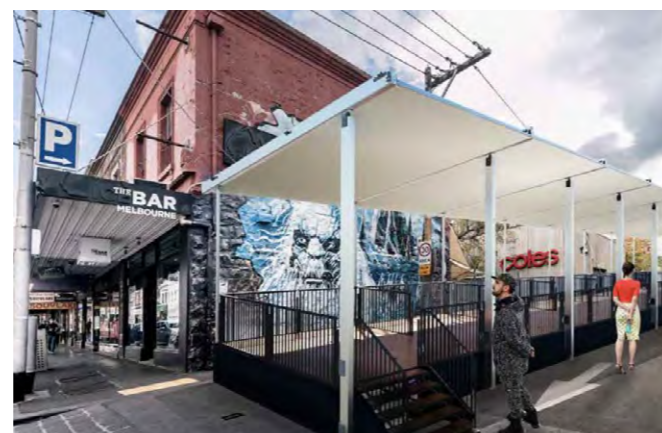


Figure 90 - Parklet by Clifton Productions



Figure 91 - Parklet by Spacecube



Figure 92 - Parklet by Greenevent

FURNITURE COLOUR GUIDE (OPTIONAL)

Room for expression

The furniture requirements in this document generally ask for a neutral style, using contextually appropriate materials and colours to ensure that all furniture fits in with the broad experience of the city.

Colours of country

The City of Melbourne is exploring the narrative of Colours of Country for the central city, paying homage to Indigenous knowledge, culture and notions of country. Figure 92 shows the distribution of ecological vegetation classes (EVC) across the central city that existed before European settlement. Three colours have been selected in collaboration with Indigenous advisers to represent each EVC. The City of Melbourne invites users of this guide to opt into this exciting narrative for the city by selecting furniture colours that match, or which complement, the three Colours of Country.

Colour palette

Referencing the Burgan, Common Heath and Slender Sun-orchid flowers, the colours shown below are a key part of the palette. As shown in figure 92, different colours apply specifically to different areas, so ensure you select the correct hue for your location.

Burgan
 C: 33% R: 142
 M: 87% G: 54
 Y: 61% B: 70
 K: 24%

Common Heath
 C: 31% R: 180
 M: 49% G: 137
 Y: 32% B: 147
 K: 1%

Slender Sun-orchid
 C: 57% R: 121
 M: 50% G: 126
 Y: 5% B: 181
 K: 0

Please note, adhering strictly to the colour codes is not required, but getting as close as possible is recommended.



Note: With permission from Flora of Melbourne

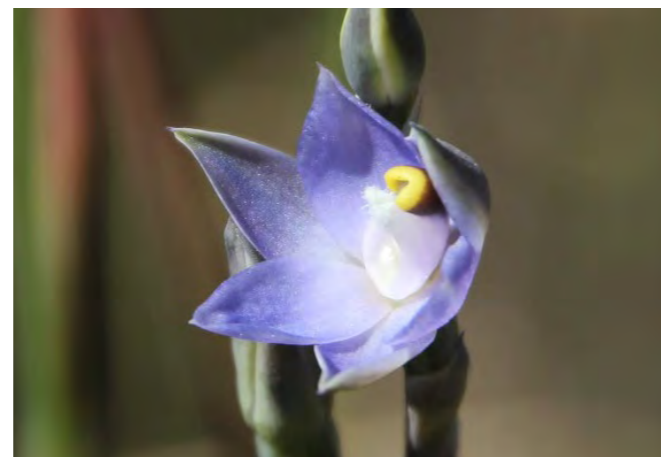
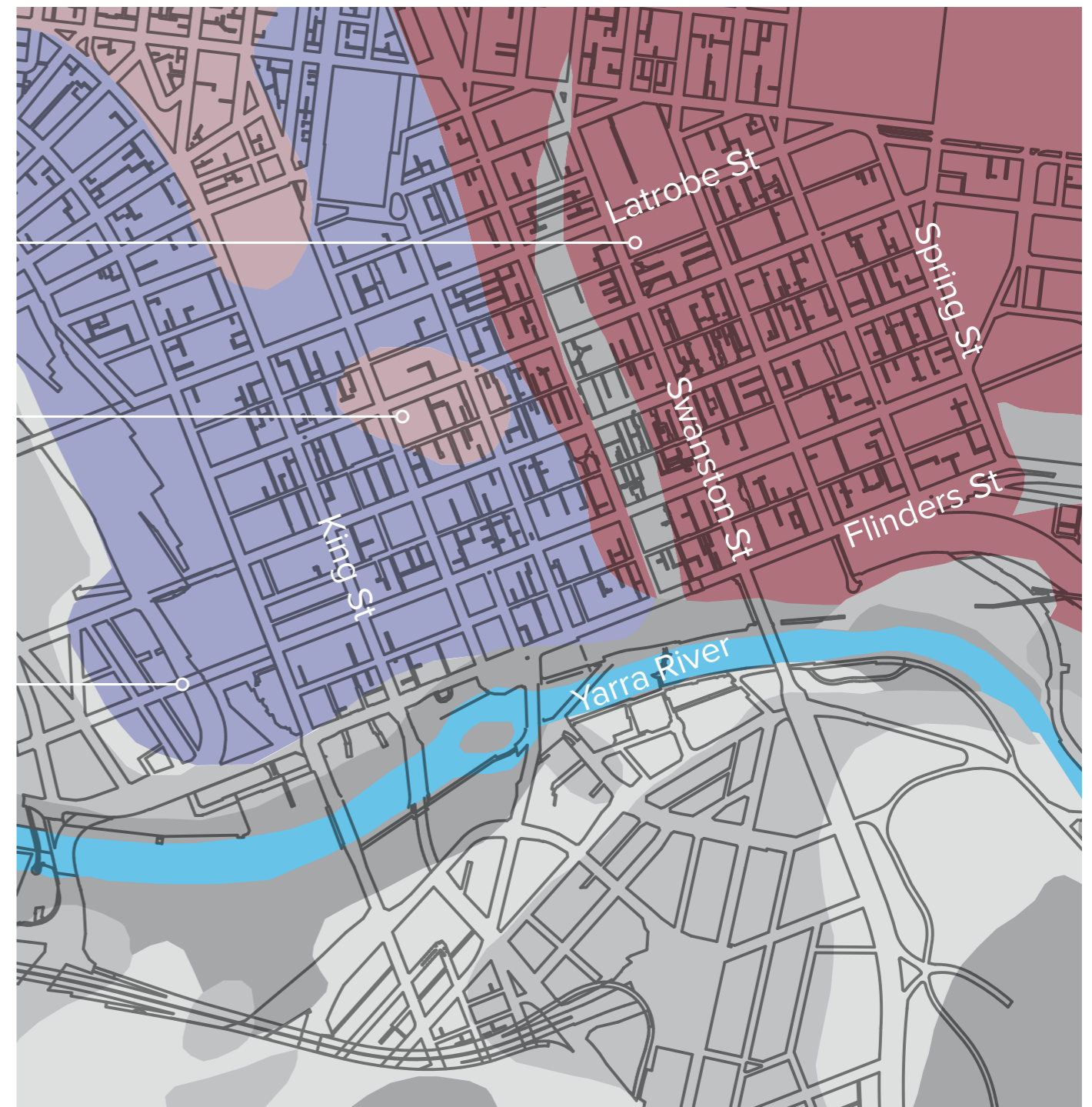


Figure 93 - Melbourne's ecological vegetation classes and the relevant local flora



Key

Plains grassland / plains grassy woodland mosaic Grassy woodland Plains grassy woodland

How to contact us

Online:

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In person:

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