**Application for Temporary Street Trading Permit -**

**Bourke Street Pedestrian Bridge**

Please complete this form and return to street.trading@melbourne.vic.gov.au

**Application must be received by the City of Melbourne at least 21 days before the event or festival date.**

PO Box 1603, Melbourne 3001 Telephone: (03) 9658 9658 Email: street.trading@melbourne.vic.gov.au

**Applicant Details**

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Proposal Details**

Name of corresponding event being held at Marvel Stadium: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of event organiser: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hours of operation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***NOTE****: No selling is permitted to occur at the conclusion of the event*

Specify the type of goods to be sold, including number of merchandise vans/marquees and dimensions:

[ ]  Please attach two copies of a site plan, drawn to scale 1:100, showing the proposed site, and features.

**Additional Requirements** (Please provide the following as attachments to your application)

[ ]  **Stadium Approval –** Written approval from Marvel Stadium is required. All applications will be cross checked with Marvel Stadium Management to ensure that Temporary Street Trading applications are connected.

[ ]  **Insurance –** Public Liability Insurance of $20 million is required, indemnifying the Council against any claims for the duration of the Temporary Street Trading permit, if approved by the Council.

**Permit Fee**

The permit fee of $320.60 per day will be charged to the applicant prior to the issuing of the Permit.

**Declaration**

[ ]  I declare that all the information I have given is true and correct.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

Signature:

Please submit completed application form including plans and required documents to:

street.trading@melbourne.vic.gov.au

**Please Note:**

*Any material submitted with an application including plans will be made available for public view and copies may be made to interested parties for the sole purpose of enabling consideration of the proposal, pursuant to the provisions of the Council’s Street Activity Policy 2011 and Melbourne City Council Activities Local Law 2019.*