

Management report to Council

Agenda item 6.3

Structure of Future Melbourne Committee and leadership roles for Councillors

Council

Presenter: Keith Williamson, General Manager Governance and Organisational Development

15 December 2020

Purpose and background

1. The purpose of this report is to enable Council to:
 - 1.1. determine the membership and role of the Future Melbourne Committee (the Committee)
 - 1.2. establish leadership roles for Councillors as Portfolio Leads and Deputy Leads.
2. At the beginning of each term, the Council undertakes a review of governance arrangements to support decision-making and city representation roles including matters relating to the operation of the Committee.

Key issues

3. Councillors have undertaken a review of the Committee structure and associated roles with a view to implementing an arrangement which gives Council the decision-making framework for the next four years.
4. Under a proposed new arrangement, the agenda for Committee meetings will not be structured in portfolio segments as featured during the previous term.
5. Instead, it is proposed that the Committee continue with a membership comprising all Councillors and that the Lord Mayor and Deputy Lord Mayor act as Committee Chair and Deputy Chair respectively. It is also proposed that the Deputy Lord Mayor assume the role of Chair when the Committee considers planning matters where Council is the responsible authority, referral authority or planning authority.
6. The proposed arrangement seeks to provide for a more streamlined and efficient conduct of Committee business.
7. All Councillors will continue to hold leadership roles in designated areas of priority action for Council. It is proposed that this be achieved through the appointment of Councillors as Portfolio Leads and Deputy Leads overseeing a range of designated areas of responsibility. Through these roles, Councillors will facilitate the decision-making and city representation functions of Council.
8. Included as Attachment 2 is a schedule of proposed appointments as Portfolio Lead and Deputy Lead and associated areas of portfolio responsibility.

Recommendation from management

9. That Council:
 - 9.1. Resolves to continue the Future Melbourne Committee (the Committee) as a delegated committee of Council under section 63 of the *Local Government Act 2020* (LGA 2020).
 - 9.2. Appoints:
 - 9.2.1. All Councillors as members of the Committee.
 - 9.2.2. Subject to paragraph 9.2.3 below, the Lord Mayor as Chair and Deputy Lord Mayor as Deputy Chair of the Committee.
 - 9.2.3. The Lead of the Planning Portfolio as Chair, and the Deputy Lead of the Planning Portfolio as Deputy Chair, when the Committee considers planning matters where the Council is the responsible authority, referral authority or planning authority under the *Planning and Environment Act 1987*.

- 9.3. Notes that in the absence of the Chair and Deputy Chair, the Committee will appoint an Acting Chair.
- 9.4. By instrument of delegation sealed by the Council pursuant to section 11(1) of the LGA 2020 delegates to the members of the Committee, Council's powers, duties and functions pursuant to the LGA 2020 and any other Act subject to the restrictions contained in section 11(2) of the LGA 2020.
- 9.5. Revokes instrument of delegation CCL-2020-5 to the members of the Committee, such revocation to take effect immediately after the execution of the instrument of delegation referred to in paragraph 9.4 above.
- 9.6. Appoints Councillors to positions of Portfolio Lead and Deputy Lead and endorses the associated areas of portfolio responsibility as described in the schedule included as Attachment 2 to the management report.

Attachments:

1. Supporting Attachment (Page 3 of 4)
2. Proposed Councillor Portfolios - Schedule of positions of Portfolio Lead and Deputy Lead and areas of responsibility (Page 4 of 4)

Supporting Attachment

Legal

1. The *Local Government Act 2020* empowers councils to establish delegated committees of the Council and to delegate certain powers, duties and functions to members of a committee.

Finance

2. No significant financial implications arise from the recommendation contained in this report.

Conflict of interest

3. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a material or general conflict of interest in relation to the matter of the report.

Health and Safety

4. No health and safety matters were identified in the preparation of this report.

Relation to Council policy

5. The Committee is one of Council's key decision-making bodies.

Stakeholder consultation

6. No stakeholder consultation was required in the preparation of this report.
7. The operation of the Committee provides an avenue for community and stakeholder participation in the Council's decision making processes.

Environmental sustainability

8. No environmental sustainability issues or opportunities arise from this report.

SCHEDULE OF POSITIONS OF PORTFOLIO LEAD AND DEPUTY LEAD AND AREAS OF RESPONSIBILITY

<p>FINANCE, GOVERNANCE AND RISK</p> <p>Portfolio Lead: Cr Le Liu Deputy Lead: DLM Reece</p> <ul style="list-style-type: none"> Corporate and financial planning and reporting Annual budget Triple bottom line processes and reporting Rates and valuations Financial and control systems/reporting Online services Data platforms including open data Continuous improvement Subsidiary companies Queen Victoria Market Pty Ltd Citywide Service Solutions Pty Ltd Procurement - Tender and contract policies Audit and Risk Property Strategy Investment Fund Disclosure and transparency Legal services Local Laws Sustainable development goals and city benchmarking 	<p>ENVIRONMENT</p> <p>Portfolio Lead: Cr Leppert Deputy Lead: Cr Doidge</p> <ul style="list-style-type: none"> Council Carbon Neutral Integrated Water Management Zero Net Emissions Whole of council sustainability programs Melbourne Renewable Energy Project Energy resources Climate adaptation and resilience Waste and Resource Recovery Urban Forest and precinct plans Urban Ecology and Biodiversity Open Space and parks plans Urban farming 	<p>CITY PLANNING</p> <p>Portfolio Lead: DLM Reece Deputy Lead: Cr Leppert</p> <ul style="list-style-type: none"> Strategic planning Structure planning Statutory planning and building control Urban design Planning scheme amendments (other than for heritage and sustainable building design) Noise abatement 	<p>CITY TRANSPORT, INFRASTRUCTURE AND OPERATIONS</p> <p>Portfolio Lead: LM Capp Deputy Lead: Cr Campbell</p> <ul style="list-style-type: none"> Parking Public Lighting Rubbish Collection Delivery of capital works Asset management program Property portfolio Greenline Transport Traffic management Transport connections Cycling strategy Urban Freight including Last Kilometre Freight Connecting Docklands Road Safety Walking Water transport and mobility 	<p>CITY ACTIVATION</p> <p>Portfolio Lead: Cr Campbell Deputy Lead: Cr Doidge</p> <ul style="list-style-type: none"> Brand Melbourne Destination Marketing Liveability ranking Retail Hospitality industry Tourism/visitation Social Enterprise Investment attraction Economic activation Conference and convention attraction Event Partnership Program Premier Events Night time economy Sponsorship 	<p>BUSINESS AND GLOBAL OPPORTUNITIES</p> <p>Portfolio Lead: Cr Louey Deputy Lead: Cr Chang</p> <ul style="list-style-type: none"> Business support Business Development Fund Trader groups Sister city relationships Melbourne Office, Tianjin Global city alliances (including relationships, trade missions and marketing) Business Partners Cities Network 	<p>HEALTH, WELLBEING AND BELONGING</p> <p>Portfolio Lead: Cr Ball Deputy Lead: Cr Hakim</p> <ul style="list-style-type: none"> Family services: <ul style="list-style-type: none"> Children's services Youth Community Services Aged access and inclusion Disability Action Plan Emergency management/services City safety Health and wellbeing: <ul style="list-style-type: none"> Community sports Recreation Multiculturalism Waterways Strata title living Diversity and inclusion Social policy Community grants Social and affordable housing Homelessness Make Room MSIR Smoke free zones 	<p>EDUCATION AND INNOVATION</p> <p>Portfolio Lead: Cr Griffiths Deputy Lead: Cr Le Liu</p> <ul style="list-style-type: none"> Relationships with: <ul style="list-style-type: none"> Universities Research institutes Technical and further education institutions Registered training organisations Local schools International Students International Education City learning Melbourne Conversations Accelerator programs Innovation Districts Startups
	<p>SUSTAINABLE BUILDING</p> <p>Portfolio Lead: Cr Doidge Deputy Lead: Cr Leppert</p> <ul style="list-style-type: none"> Sustainable building design Sustainable building design planning scheme amendments Energy retrofits and efficiency Green roofs 	<p>HERITAGE</p> <p>Portfolio Lead: Cr Leppert Deputy Lead: DLM Reece</p> <ul style="list-style-type: none"> Heritage Heritage planning scheme amendments 		<p>CREATIVE MELBOURNE</p> <p>Portfolio Lead: Cr Hakim Deputy Lead Cr Doidge</p> <ul style="list-style-type: none"> Arts and arts grants Artistic and creative events and organisations Creative spaces Libraries Public art/streetscapes Aboriginal arts including YIRRAMBOI City Gallery 	<p>SMALL BUSINESS</p> <p>Portfolio Lead: Cr Chang Deputy Lead: Cr Louey</p> <ul style="list-style-type: none"> Business Consultation program/business roundtables Small business and grants 	<p>ABORIGINAL MELBOURNE</p> <p>Portfolio Lead: LM Capp Deputy Lead: Cr Ball</p> <ul style="list-style-type: none"> Reconciliation Action Plan Aboriginal Heritage 	