

Management report to Council

Agenda item 6.2

Future Melbourne Committee Meetings in Neighbourhood Locations in 2021

Council

Presenter: Michael Tonta, Director Governance

27 July 2021

Purpose and background

1. The purpose of this report is to support Future Melbourne Committee (FMC) meetings that are held on the third Tuesday of each month to be held in community locations, starting at 6pm.

Key issues

2. Council adopted the schedule of Council and Future Melbourne Committee meetings for 2021 at its meeting on 15 December 2020, including the venue for meetings, being the Town Hall Administration Building.
3. It is proposed to hold FMC meetings that are scheduled on the third Tuesday for the months of September, October and November 2021 at neighbourhood locations.
4. These FMC meetings are to be held in neighbourhood locations to provide the community with an opportunity to meet Councillors and better understand, participate in, experience and engage in Future Melbourne Community meetings, through attending, observing, making a submission and/or asking a public question in a local neighbourhood setting.
5. It is also proposed to amend the start time of these FMC meetings to 6pm, to allow for the community and Councillors to engage and discuss matters informally prior to the FMC meeting.
6. In accordance with the Council's Governance Rules, the meeting schedule can be amended by resolution of the Council, in order to facilitate the arrangements for meetings to be held at various locations.

Recommendation from management

7. That Council:
 - 7.1. Approves the revised start times for the third Tuesday Future Melbourne Committee (FMC) meetings for the months of September, October and November 2021, as detailed in Attachment 2 to the management report.
 - 7.2. Authorises the Chief Executive Officer, in consultation with the Lord Mayor, to determine the venue for the community FMC meetings to be held in September, October and November 2021 and that the community receive at least three weeks' notice of the venue.

Attachments:

1. Supporting Attachment (Page 2 of 3)
2. Schedule of Council and Future Melbourne Committee meetings 2021 (Page 3 of 3)

Supporting Attachment

Legal

1. Any updates to the schedule of Council meetings must be presented to Council for adoption, in accordance with its Governance Rules.
2. FMC will also be presented with its own schedule of meetings for ratification.

Finance

3. There are financial implications arising from the recommendation in this report, however, they can be accommodated within the existing budget.

Conflict of interest

4. No member of Council staff, or other person engaged under a contract, involved in advising on or preparing this report has declared a material or general conflict of interest in relation to the matter of the report.

Health and Safety

5. No Occupational Health and Safety issues or opportunities have been identified.

Stakeholder consultation

6. There is no requirement to consult with external stakeholders.
7. The holding of FMC meetings in neighbourhood locations, will increase the community's capacity to experience and participate in the democratic process, in addition to engaging with Councillors informally on a range of matters.

Relation to Council policy

8. The recommendation within this report aligns with community aspirations as identified in the Council Plan 2021-25 and the Governance Rules.

Environmental sustainability

9. This proposal has no significant impact on environmental sustainability.

Schedule of Council and Future Melbourne Committee meetings 2021

September		
Future Melbourne Committee	Tuesday 7 September	5.30pm
Future Melbourne Committee (Community location to be advised)	Tuesday 21 September	6.00pm
Council	Tuesday 28 September	5.30pm
October		
Future Melbourne Committee	Tuesday 5 October	5.30pm
Future Melbourne Committee (Community location to be advised)	Tuesday 19 October	6.00pm
Council	Tuesday 26 October	5.30pm
November		
Future Melbourne Committee	Tuesday 9 November	5.30pm
Future Melbourne Committee (Community location to be advised)	Tuesday 16 November	6.00pm
Council	Tuesday 23 November	5.30pm
Future Melbourne Committee	Tuesday 30 November	5.30pm
December		
Future Melbourne Committee	Tuesday 7 December	5.30pm
Council	Tuesday 14 December	5.30pm

Council meetings and the first FMC meeting of the month will be held in the Melbourne Town Hall Administration Building. The FMC meeting scheduled on Tuesday 30 November will also be held in the Town Hall.

The second FMC meeting of the month in September, October and November will be held at a community location to be determined by the Chief Executive Officer, in consultation with the Lord Mayor.

Public Holidays 2021:

• New Year's Day – Friday 1 January	• Queen's Birthday – Monday 7 June
• Australia Day – Tuesday 26 January	• Friday before Grand Final Day - TBC
• Labour Day – Monday 8 March	• Melbourne Cup Day – Tuesday 2 November
• Good Friday – Friday 2 April	• Christmas Day – Monday 27 December (Substitute for Saturday 25 December)
• Easter Monday – Monday 5 April	• Boxing Day – Tuesday 28 December (Substitute for Sunday 26 December)
• ANZAC Day – Sunday 25 April	